

# SUZANNE ROBINSON DAVIS, Ed.D, MPhil, MSc

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## **SUMMARY**

Seasoned public health and programme management professional with 20 years' experience in: programme development and implementation; health sector expertise; quality improvement; research and evaluation; strategic information and analysis; proposal writing and funds development; building strategic partnerships; contract and budget management; team supervision and staff training; working with key populations (sexual and gender minorities); policy development & reporting to funders.

## **ACCOMPLISHMENTS**

Named in *Marquis Who's Who in America* for 203-2024. *Marquis Who's Who* recognizes individuals who possess professional integrity, demonstrate outstanding achievement in their respective fields and have made innumerable contributions to society as a whole.

A skillful collaborator who has worked exceptionally well with civil society and governments, at the national, local and municipal levels, to build partnerships, create visibility and find solutions for vexing public health problems.

Expertly championing the cause of health equity at the international, national and community levels through the development of national strategic plans for health and in relation to the HIV/AIDS epidemic, hepatitis C initiatives, child labor issues, community health access, victim empowerment, behavioral health, and rural development.

Mastery of data reporting on national HIV outcome measures through an infrastructure that supported strategic information, monitoring and data reports and novel programme activities.

## **EDUCATION**

***Doctor of Education, Health and Behavior Studies*** **May 2018**  
**Columbia University in the City of New York**, Teachers College, New York, NY

***Post Masters Advanced Certificate, LGBT Health, Education and Social Services*** **May 2015**  
**New York University**, Steinhardt School of Culture, Education, and Human Development, New York, NY

***Post Masters Advanced Certificate, Clinical Practice with Adolescents*** **May 2015**  
**New York University**, School of Social Work, New York, NY

***Master of Philosophy and Post Graduate Diploma, HIV/AIDS Management*** **Mar. 2011**  
**Stellenbosch University**, Stellenbosch, South Africa

***Master of Science, Rural Development*** **Dec. 2007**  
**University of London**, London, England

***Bachelor of Science, Sociology and Law*** **July 2002**  
**University of the West Indies**, Barbados

## **PROFESSIONAL EXPERIENCE**

***Program Director*** **December 2021 – Present**  
***HIV Partnership4Care Program; Hepatitis C NYC; Community Health Program; HIV Wellness Center; CBO Outreach Program for Pre-/Post-Exposure Prophylaxis (PrEP & PEP)***  
***Bedford Stuyvesant Family Health Center, Brooklyn, New York***

1. Redesign departmental structure to respond to the deepening health crisis impacting sexual and gender minorities.
2. Strengthen implementation of HIV prevention, Hepatitis C, Suboxone Therapy, and community health programs that strengthens and reduces the effects on public health.

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3. Increase access and participation of people infected and affected by HIV and Hep C in Brooklyn and NYC.
4. Develop services and programs that addresses the needs of people with high rates of health disparities in NYC (LGBTQI+, MSM and people of color), ensuring increased awareness and available services are benefiting the population.
5. Forge community partnerships that support increase service delivery to underserved populations and coordinate resources that fully engage people with HIV, Hep C, and underserved populations.

## **Data Quality Assessment/Improvement Coordinator**

**June 2019 – Sept. 2021**

*Caribbean Vulnerable Communities/University of California San Francisco, Kingston, Jamaica*

1. Build and coordinate the quality improvement activities at SERHA PEPFAR sites by selecting high impact QI activities on patient health outcomes and facility workflows.
2. Promote and build capacity on the adoption of quality improvements approaches deemed as best practices at participating sites.
3. Support clinic sites to implement data quality assessment activities.

## **Program Director**

**February 2015 – August 2018**

**HIV Partnership4Care Program; Hepatitis C NYC; Community Health Program; HIV Wellness Center; CBO Outreach Program for Pre-/Post-Exposure Prophylaxis (PrEP & PEP)**

*Bedford Stuyvesant Family Health Center, Brooklyn, New York*

1. Receive stellar performance recognition from Health Resources and Services Administration (HRSA) in the United States. Recognition given for the monitoring and data reporting for a 4-year federal programme that involved the Centers for Disease Control and Prevention.
2. Successfully integrated point-of-care rapid HCV and HIV tests into primary care.
3. One of the first Implementers to structure and develop the community health access initiative funded through the New York City Council.
4. Promoted to Program Director of the HIV Wellness Center – New York State funded program to end AIDS epidemic.
5. Successfully engaged key populations into care with significant retention rates.
6. Responsible for overseeing transformation of 25-year old program from long-term ongoing case management to clinical retention and adherence interventions.
7. Achieved 100% increase in number of people living with HIV engaged in medical care at the health center; achieved 40% increase in the number of people living with HIV accessing behavioral health services, the highest rates achieved at the health center; increased access for key populations.
8. Supervise 15 full-time and part-time staff.
9. Strategically work alongside City and State Departments of Health, CBO leaders and Political leaders to mobilize resources to end HIV and Hepatitis C in New York.
10. Deliver presentations at conferences and during webinars to federal and state officials to share best practices, challenges and successes.
11. Promoted in 2017 to manage two state and federal HIV prevention programs of the Health Center.

## **Director, Monitoring and Evaluation**

**Sept. 2011 – Jan. 2013**

*Ministry of Health, National HIV/STI Program, Kingston, Jamaica*

1. Managed research & evaluation studies to guide and inform Jamaica's HIV response strategies.
2. Wrote monitoring and impact reports on national and global HIV and STI trends.
3. Supervised a team of 10 officers responsible for surveillance, data analysis, data entry.
4. Conducted capacity building and training activities for RHAs and Civil Society staff across Jamaica.
5. Analyzed country-level data to inform prevention initiatives for MSM and other at-risk populations.
6. Developed and defined indicators relevant to project activities to ensure effective monitoring and reporting on project outcomes.

## **Program Manager**

**Jan. 2009 – Oct. 2010**

*Restorative Justice Center, Pretoria, South Africa*

1. Managed the youth diversion/youth in conflict with the law programs.

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2. Supervised 4 project managers, 12 social workers and 3 administrative staff in providing victim empowerment services and diversion services to youth in conflict with the law.
3. Developed service level and outcome indicators for all programmatic areas.
4. Wrote funding proposals and received 2 funding grants for service delivery and staff development
5. Implemented the first United Nations Office of Drugs and Crime program at the Center.

## **Intern and Project Consultant**

**June 2007– May 2008**

*International Labor Organization, Pretoria, South Africa*

1. Managed Child Labor service delivery contracts (capacity building and research projects, implementation, payments and closeouts).
2. Oversaw the creation of a Child Labor Monitoring framework.
3. Led capacity-building activities with national and regional stakeholders and beneficiaries.

## **Sociologist/Assistant Technical Officer**

**December 2002 – March 2007**

*Ministry of Agriculture/Inter-American Development Bank, Kingston, Jamaica*

1. Conducted sociological assessments
2. Strategically partnered with Registrar of Companies and Registrar of Cooperatives and Friendly Societies to legally register 13 agricultural groups across the country.
3. Led development and implementation of 16 training programs across the country
4. Managed training activities with stakeholders and beneficiaries

## **CONSULTANCIES**

### **Federal Grant Writer**

*Bedford-Stuyvesant Family Health Center*

**October 2021 – January 2022**

*Primary Responsibility: Writing federal HIV prevention grants (CDC & HRSA). Ensuring organizational, workforce development, quality improvement, financial and needs assessment are adequately represented for the federally qualified health center.*

1. Obtained federal grant of almost 1 million dollars.
2. CDC application passed two rounds of review and led to organizational site visit.

### **Non-Communicable Diseases (NCDs) Public Private Partnership Initiative**

*Ministry of Health & Wellness, Kingston, Jamaica*

**July. 2020 – Present**

1. Pilot test the Public Private Partnership - Plan, structure and develop business rules and process for the adjudication of services and payment flow.
2. Collaborate with key partners to ensure proper drug and diagnostic-tests distribution arrangements are in place for patients seen by private physicians.
3. Design, develop and pilot IEC materials for patients' awareness and education
4. Write pilot and project reports to support the on-going monitoring and assessment of the programme

### **Supportive Supervision**

**Aug. 2020 – Nov. 2020**

*Ministry of Health & Wellness/Health Promotion & Protection Branch, Kingston, Jamaica*

1. Design and develop a Supportive Supervision Manual for the National HIV/STI/TB programme.
2. Standard Operating Procedures developed for Supportive Supervision.

### **Strategic Planning**

**Feb. 2020 – Jul. 2020**

*Ministry of Health & Wellness/Health Promotion & Protection Branch, Kingston, Jamaica*

1. Create a 5-year strategic plan focused on system strengthening for the HPPB technical division including a one-year operational plan for 5 technical areas within the Branch.
2. Effectively train and provide technical support to directors and technical staff on strategic planning principles and priorities.

### **Global AIDS Monitoring – Jamaica Report**

**Feb. 2019 – Mar. 2019**

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*National Family Planning Board, Kingston, Jamaica*

**Feb. 2014 – Mar. 2014**

*Pan American Health Organization & NFBP, Jamaica*

**Feb. 2020 – Mar. 2020**

1. Successfully and efficiently conduct interviews with key informants to gain consensus on the approach and findings of both the GAM process.
2. Produce professional reports including report for data analysis and report submission.
3. Submission of timely deliverables to complete the Jamaica GAM and NCPI Reports.

## **Retention in Care & HIVDR Strategy**

**Mar. – December 2019**

*Pan American Health Organization, Jamaica*

1. Support the development of a National HIV drug resistance strategy and guidelines.
2. Support the introduction of innovative approaches to maximize quality of care, adherence to treatment and retention in services.
3. Develop national strategy for adherence and retention in care.

## **Technical Specialist (Caribbean Women and Child Initiative)**

**Mar. – June 2019**

*Planning Institute of Jamaica*

1. Conceptualize and organize the national CARIWAC initiative family day launch
2. Communicate with community groups and public and private stakeholders about the launch
3. Identify and resolve project launch issues and develop plans to ensure the plans stay on target

## **Evaluation Team Member, Belize National Strategic Response to HIV and AIDS**

**Nov 2011**

*Caribbean Health Research Council, Belize*

1. Interviewed government and civil society officials concerning public health surveillance of HIV and data use in responding to the needs of people living with and at risk of HIV.
2. Assessed strengths of the monitoring and evaluation component of Belize HIV and AIDS response.
3. Drafted monitoring and evaluation section of Belize Strategic Response to HIV and AIDS.

## **TECHNICAL SKILLS**

**Training, Webinar & Presentations** (material development & facilitation)

**Research Skills:** Data Analysis (Descriptive, Inferential Statistics, Coding, Instrument design, interviewing, focus groups, etc.)

**Statistical Packages:** SPSS (Advanced)

**Applications:** MS Office (Word, Excel, PowerPoint, Outlook, Access)

## **COMMUNITY ACTIVISM**

*Hepatitis C Advocacy Leadership, Co-led, Brooklyn*

**Jul. 2022 – Present**

*Brooklyn, New York City*

- To build community capacity for the effective prevention, screening, management and treatment of Hepatitis C by promoting collaboration among key stakeholders.

*Director, Jamaica Community of Positive Women (JCW+)*

**Oct. 2020 – Present**

*Kingston, Jamaica*

- Provide leadership to effect systems building and results-based monitoring and evaluation to strengthen the agency's position in the HIV response.
- Support education and capacity building of women living with HIV and their family of social support.